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B2B TRUST

Inter-Institution Funds Transfer (IIFT) Agreement - Addition of Account

1. Client Information		
Last Name	First Name	Initial

2. Account(s) Information	
B2B Trust Account Number	
Name of Other Financial Institution	Other Account Number*
Address	

- In order to register the Inter-Institution Funds Transfer capability or to add another account that is held at another financial institution in Canada, you must write a personal cheque drawn on the institution with which you wish to transact. The cheque must be made payable to yourself and must be for an amount of $1.00 or greater. Write your B2B Trust account number on the back of the cheque.
- Mail your cheque along with this form to B2B Trust, P.O. Box 458, Station A, Toronto, Ontario M5W 1E4.
- You will be able to make use of the Inter-Institution Funds Transfer capability with the above mentioned account as soon as the cheque clears. To register for B2B Trust online banking, please call 1.866.334.4434 to speak with a Client Service Officer.

Please note that the IIFT service is not available for joint accounts *requiring both signatures.*
***For accounts held at Credit Unions, please verify with your branch prior to submitting this agreement. Certain restrictions may apply.**

1. Authorization
I hereby authorize B2B Trust (the "Trust"), to debit or credit the following B2B Trust Account (the "Account") held by me with the Trust when transferring funds between it and my other account held with another financial institution named below, (the "Other Financial Institution"), subject to such limits and conditions as are required by the Trust.
The Trust may debit or credit the following Other Account held by me (the "Other Account") with the named Other Financial Institution when transferring funds between it and my Account; subject to such limits and conditions as may be required by the Other Financial Institution.
I include a cheque from the Other Financial Institution, made payable to myself in any amount attached to the Agreement (the "Agreement"). I undertake to inform the Trust in writing, of any change in the Other Account information provided in this Agreement at least five (5) days prior to the next due date of a funds transfer.
I acknowledge that this authorization is provided for the benefit of the Trust and the Other Financial Institution and is provided in consideration of the Trust and the Other Financial Institution agreeing to process funds transfers against my accounts, in accordance with the Rules of the Canadian Payments Association.

2. Signatures
I warrant and guarantee that I am authorized to make transactions and act alone on the Other Account.

3. Inter-Institution Funds Transfers
In order to authorize the Trust to arrange Inter-Institution Funds Transfers or to vary or cancel an existing authorization, I will contact the Trust by telephone, personal computer or other electronic device as permitted by the Trust.
I need a password or code to initiate and authorize such transfers or changes, which I shall provide to the Trust. By using this password or code, and initiating a funds transfer or change, I acknowledge that, I am authorizing the Trust to either transfer funds from the Account to the Other Account or from the Other Account to the Account, as the case may be and as specified by me or to cancel or vary an authorization as may be applicable.

4. Processing Time
All transactions carried out before 8:45 p.m. (ET) shall be recorded on the same day. Transactions carried out after 8:45 p.m. (ET) shall be recorded on the following day.

5. Cancellation
This Agreement may be cancelled at any time, subject to me providing written notice of 30 days to the Trust by mail to: B2B Trust, P.O. Box 458, Station A, Toronto, Ontario M5W 1E4.

6. Waiver of Pre-notification
I waive pre-notification of the amount to be debited and the due date(s).

7. Revocation
Revocation of this authorization does not terminate any contract for goods or services that exists between me and the Trust. This agreement applies only to the method of payment and does not otherwise have any bearing on the contract for goods or services exchanged.

8. Disputes
I may dispute a funds transfer in any of the following circumstances:
The funds transfer was not authorized;
The funds transfer was not made according to this Agreement; or
This Agreement was revoked.

9. Reimbursements-Debits
I understand that there is no automatic reimbursement. In order to apply for reimbursement, I will have to resolve the reimbursement claim with the Other Financial Institution and not with the Trust.
If I dispute a funds transfer debit from the Account, I agree to write to the Other Financial Institution, stating the relevant circumstances (the "Declaration"). The Other Financial Institution must receive the Declaration within 90 days of the date that the funds transfer debit was posted to the Account.

10. Confidentiality
I agree that my personal information with respect to the Account, the Other Account and this Agreement may be disclosed to financial clearing institutions, in order to give effect to this Agreement. Any disclosure will follow the rules of the Canadian Payments Association.

I understand and agree with the provisions of this Inter-Institution Funds Transfer Agreement:

	2/ / 2/ / 2/3/
Client Signature	Date (mm/dd/yyyy)

Note : Your B2B Trust Account and the account you hold at the Other Financial Institution must be registered under the same name(s) and must be of the same type. For instance, if John Sample has a B2B Trust Account registered under his name, the account that he holds at the Other Financial Institution must also be registered under John Sample.
PLEASE NOTE: A business account cannot be linked to a personal account and vice-versa.